

CURRICULUM VITAE

Charlotte Way

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Date of Birth: 13th June, 1998

PROFILE

I am an ambitious MA student, injecting the utmost effort into everything I do, as reflected by my achievement of First-Class Honours at undergraduate level, 2 A*s and 2 As at A-level, and 10 A*s at GCSE. As a former Art & Design Scholar, I have enjoyed regular creative outlets, whilst gaining marketing, journalistic, and editorial experience throughout my time at Durham University. My year abroad in Spain remains my greatest success to date, and reaching my goal of C2 Spanish proficiency according to CEFR validation is reflective of my determination and proactive attitude. I am in eager pursuit of editorial Content roles.

EDUCATION

Durham University	October 2020 – Present
MA Politics and International Relations (Political Theory)	
Durham University	October 2016 – June 2020
BA Liberal Arts: English, Spanish, and Italian (ab initio)	First-Class Honours
Awards	Hatfield College Scholar 2019
Universidad de Salamanca, Spain	February 2019 – June 2019
Erasmus student in the Department of Filología	
Queen Anne's School, Caversham	September 2009 – July 2016
Attained A2 Grades (Jun 2016)	English Literature A*, Spanish A*, History A, Mathematics A
Attained GCSE Grades (Jun 2014)	Biology A*, Chemistry A*, Physics A*, English Literature A*, English Language A*, Spanish A*, History A*, Latin A*, Art and Design A*
Attained IGCSE Grades (Jan 2014)	Mathematics A*
	Algebra Level 3 Pass
Scholarships	Sixth Form Academic Sixth Form Art and Design GCSE Scholarship 11+ Queen Anne's School Academic 11+ Queen Anne's School Art and Design

Awards	Duke of Edinburgh Bronze Award, Grade 8 Piano, Grade 8 Singing, Stert Cup for Modern Languages, English Prize, History Prize
Roles of Responsibility	School Prefect, Head of Chapel, Deputy Head of House

VOLUNTEERING, EMPLOYMENT, AND WORK EXPERIENCE

***The Palatinate, Durham University* December 2020 – Present**

Following my previous role as Deputy Editor of Illustrations, I now write Comment articles, meeting strict deadlines, for *The Palatinate*, Durham University’s official student newspaper.

Hatfield College Charity Fashion Show December 2020 – Present

As Marketing Director for HCCFS, I manage all social media platforms, coordinating my efforts closely with the Sponsorship team to maximise advertising scope with sponsors.

Spanish Tutoring November 2020 – Present

Using my Spanish proficiency, I tutor GCSE Spanish. Lesson planning requires strong organisational skills, whilst my interpersonal capabilities enable me to establish firm relationships with my clients.

News Associates Summer Journalism School August 2020

A hands-on summer school at News Associates tested my ability to work under pressure, as a breaking news task required us to write with clarity and accuracy, whilst adapting to new information and adhering to a tight deadline and wordcount.

Debevoise & Plimpton Vacation Scheme June 2020

I enjoyed shadowing an associate in the White Collar Crime Department, and actively assisted in the achievement of commercial objectives by drafting letters to be sent on behalf of clients. A written Pro Bono assessment required me to synthesise a persuasive argument from a large bundle of information.

The Wayfarer Blog March 2020 – Present

I have proactively navigated the unsettling times of the Coronavirus pandemic by using my creativity to establish a personal blog. Examples of my writing can be found at www.charlottethewayfarer.com.

Durham University Pro Bono Blog November 2019 – June 2020

As Human Rights Writer, I honed my legal and political journalistic skills, tackling pressing issues such as threats to liberty of expression in Egypt and Lebanon and persecution of the Uyghurs in China.

Hatfield College Charity Committee November 2019 – June 2020

As Treasurer, my meticulous accuracy and ability to see projects holistically enabled me to oversee the budget effectively. The role fuelled my entrepreneurial spirit, and my

team raised £250 for refugee charity Open Door North East at our first fundraising event alone.

Hatfield College Bar

October 2019 – Present

Employment at Hatfield College Bar requires me to work efficiently under pressure within a team of bartenders, whilst meeting customer expectations and building a strong rapport with clientele.

Sur in English, Málaga

July 2019 – October 2019

I contributed to the English supplement of *Sur*, which boasts a readership of 260,000. A diligent and conscientious approach to tasks meant that I quickly adapted to multimedia software, working with print and digital media. I demonstrated impressive interpersonal communication skills during telephone and face-to-face interviews, even prompting messages of praise from interviewees after publication.

MRM Media Ltd/The Cloud, Content, and Telecoms Summit 2019

April 2019

I was responsible for writing and editing documentation for The Intelligent Network, a high-level members' organisation that brings together exclusively C-level executives from the carrier, service provider, cloud, and content community. Through smart planning, considered prioritisation, and adherence to strict deadlines, I contributed to the smooth running of the company's international summit.

Webpac Digital Media Group, Madrid

August 2018 – February 2019

Webpac is the world's first cloud-based platform for brands and packaging suppliers in the Beauty and Pharmaceutical industries. In collaboration with Sales and Marketing, I generated digital content and managed all social media and press releases, guaranteeing successful online exposure for major brands.

The Kings Arms Hotel, Amersham

July 2017 – July 2018

During university holidays, I was employed as a hotel receptionist, overseeing hotel bookings, daily finance, and managing client correspondence.

HarperCollins Publishers

June 2014

I was given an invaluable insight to the importance of sustaining a good relationship with clients and the press in HarperCollins' PR department. A creative mindset and initiative to brainstorm independently were conducive to executing an innovative Paddington Bear publicity campaign.

Woodlands Park Care Centre, Great Missenden

September 2011 – September 2012

I volunteered at my local NHS Alzheimer's Home as part of my completion of the Duke of Edinburgh Bronze Award. The nature of Alzheimer's disease provoked difficult, and, in some cases, aggressive behaviour from patients. My strong communication skills, compassion, and emotional intelligence enabled me to navigate such situations calmly.